



Travelers Country Club On The Mississippi

*A Seasonal Residential
Recreational Community*

Rules, Regulations, & Policies *Part 1 of 2 – Shareholder Actions*

**Updated by the Park Manager, Tami Rangel
June 2022**

With input from the Bylaws, Rules & Regs Committee
and all park members during the 2021 Season.

**Reviewed for final approval
by the 2022 Bylaws, Rules & Regulations Committee Members:**
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If you have a question,
read the Rules, Regulations, and Bylaws.

If you still have a question,
read them again.

If you *still* have a question,
ask a member of the committee that deals with the subject of your question.

DO NOT RELY ON WHAT SOMEONE TELLS YOU.

Intent

The Rules and Regulations were established in order to accomplish two main objectives for Park residents and guests:

- To provide an attractive, planned community in which you will be proud to live or have guests visit.
- To provide pleasant surroundings which you will find enjoyable and friendly.

With this in mind, it is the intent of these Rules and Regulations:

- That common sense, common courtesy and reason shall prevail.
- To ensure safe vehicle operation within the Park by residents and guests for the benefit of all vehicle operators, passengers, pedestrians, and Unit owners (i.e., personal property).
- To ensure a safe and enjoyable experience by residents and guests at the Park pool, golf course and other activities.
- To present a Park that has order and uniformity among the structures within the community. No “sore thumbs” sticking out among a community of well-kept Units.

Should there be a disagreement or discrepancy with the meaning or interpretation of any Rule or Regulation, the Intent of the Rules and Regulations as stated above shall take precedence.

The following Rules and Regulations are for Travelers Country Club on the Mississippi hereinafter referred to as TCCOM.

1. MEMBER RESPONSIBILITIES

- A. Members (shareholders) of TCCOM are responsible for all actions by themselves, their family members and any invited guests visiting them at the Park. This includes any inappropriate actions or violations by said persons of the TCCOM Bylaws, Rules and Regulations, Policies or Government rules and laws. If you have an uninvited “guest(s)” that exhibit unwelcome behavior, you should report them to the office or Sherburne County sheriff.
- B. All structures on a member’s lot, the lot itself, and their outdoor storage lot must be kept clean and presentable on an ongoing basis throughout the Park season. Members are required to wash down their units, Minnesota rooms, screen facilities and sheds. In addition, the lot must be cleaned, picked up and mowed. Members are also responsible for the maintenance of the trees on their lot – especially pruning dead or broken limbs that may

cause a safety or liability hazard. Check with Building and Grounds Committee on all individual cases before dead or broken limbs are cut. (See Part 2 of 2, Building & Grounds)

- C. All sites and storage lots must be cleaned each year within 30 days of the Park opening. Thereafter, the site and storage lot must be maintained in good condition throughout the season.
- D. Poorly maintained or unattended sites or structures – a lack of mowing, raking, cleaning, removal of debris, or tree trimming – will cause TCCOM to hire a vendor to bring the property up to standard at the owner's expense. Notices will be posted about the 30-day clean-up, but no other letters will be sent out to the lot owners reminding them of this rule.

2. PARK PRIVILEGES

- A. Park privileges are obtained by becoming a member (shareholder) of TCCOM. Membership is gained by obtaining a stock certificate and lease of a site in TCCOM. (Refer to the TCCOM Bylaws.)
- B. A member's Park privileges may be suspended for failure to pay dues, fines, fees, assessments, or other charges, or for failure to abide by TCCOM's Bylaws, Rules, Regulations and Polices as established by the Board or Government rules and laws. (Refer to the TCCOM Bylaws.)
- C. A member's Park privileges may be terminated, and the member's lease canceled for cause. (Refer to the TCCOM Bylaws.)

3. GUESTS

- A. In accordance with IRS audit of December 1998, the guidelines under which this Park is licensed, do not allow TCCOM or a shareholder to endorse or participate in the rental of shareholder sites.
- B. Sites occupied by someone other than the shareholder of record are considered as "guests" and must be recognized as such when utilizing the amenities of the Park. The shareholder with whom the guest(s) is associated must pay amenities fees, if any, such as golf privileges and other functions related to the Park.
- C. Golf tickets/books MUST be purchased at the Clubhouse or Caddy Shack by the shareholder associated with the guest(s). The shareholder is responsible for making guest(s) aware of TCCOM rules. The shareholder must pay any fees or fines incurred by the guest(s). Refer guests to summary of TCCOM Rules and Regulations for guests.

4. HARASSMENT

- A. No member, guest, employee, or other person will be permitted to harass or unreasonably interfere with any member, guest or employee of TCCOM – including any member of the BOD. Unreasonable interference with the operations of the Park is also prohibited. Examples of conduct that is prohibited by this rule include the following:
 - 1) Profanity, abusive or hostile language.

- 2) Physical contact or threat of physical contact or harm.
 - 3) Vandalism or destruction of property or threats of such action.
 - 4) Any course of conduct directed at a specific person that causes substantial emotional or physical distress to said person.
 - 5) Excessive and unjustified complaints or telephone calls being directed to members, BOD, or employees of the Park.
 - 6) Unsolicited telephone calls made to any member of the BOD or Park Manager outside of normal working hours, except in the case of an emergency.
 - 7) Following, stalking, or interfering with the free coming and going of any person, or for the purpose of annoying such person.
 - 8) Contacting professionals employed by the Park (with respect to Park business) directly without written authorization from the BOD (i.e., Accountants, Engineers, Attorneys, etc).
 - 9) Sexual harassment or intimidation.
 - 10) Any other actions that unreasonably or unnecessarily interfere with the operations of the Park, or with the credibility of the Park or its employees with outside businesses, professionals, prospective members, or governmental or administrative agencies.
 - 11) Assisting or encouraging other persons to take actions which constitute interference or harassment.
- B. Harassment or interference with the peaceful enjoyment of the Park by other members or their guests is also prohibited.
- C. Violations of this rule may be punishable by fine, suspension of privileges, termination of membership, as well as all other remedies available under the TCCOM Bylaws, Rules, Regulations, Policies, and local, state, and federal laws.

5. PARK SERVICES

- A. TCCOM is open from April 15 through October 15. Water turn-on will be determined by weather.
- B. Services available at TCCOM are:
- 1) Share (stock) transfer (check with office).
 - 2) Name changes due to death (no charge).
 - 3) Duplicate stock certificate.
 - 4) Name changes.
 - 5) Trust account assignment.
 - 6) Golf guest permits and golf cart numbers.
 - 7) Name tags.
 - 8) Faxing documents.
 - 9) Activity Building for personal use (with TCCOM Rental Agreement).
 - 10) TCCOM trailer or dumpster for appliances and electronics. (See 15. A.)
 - 11) Outside storage lots for trailers, motor homes and boats.
 - 12) Winter Storage for golf carts (limited availability).
- C. Prices for services for which there is a charge are posted on the Clubhouse bulletin board and at the Office.

- D. All lots (units) are supplied with water and 50-amp electrical services. Any problems with these services shall be reported to the TCCOM office. Any problems from the service – water or electrical – to the Unit or structures on the site are the responsibility of the member.

6. RECREATION AND ENTERTAINMENT

- A. Volleyball, Basketball, Shuffleboard, Tennis and Pickleball Courts (Located near Activity Building)
 - 1) Court courtesy: If someone is waiting to use the court, court time is limited to one hour for tennis or pickleball and two hours for shuffleboard.
 - 2) Only soft-soled shoes are to be worn on the courts.
 - 3) Bikes, skateboards, or inline skates are not allowed on courts.
 - 4) Tennis courts are to be used for tennis, Pickleball, basketball and shuffleboard only.
 - 5) Paved path along side tennis courts is for golf carts only. No cars.
- B. Smoking is not allowed in any TCCOM building, pool, playground, or Pickleball/tennis area.

7. GOLF (9-hole course)

- A. When a shareholder is using the golf course, a yearly sticker, which will be issued, must be visible on the member's nametag. Members, members' children, and grandchildren under the age of 18 must have their nametag with the current yearly sticker on it in their possession to play golf, or they must have a Guest Golf Permit. These may be purchased by the shareholder (not guest) at the Clubhouse office or Caddy Shack.
- B. A person's name must be on the stock certificate and all receivables due TCCOM must be paid to obtain a yearly sticker. There is a maximum of 2 adult yearly stickers per site (stock certificate). Privileges are not transferable.
- C. Pull carts must NOT be pulled over tee boxes or greens.
- D. Golf Carts must stay on designated cart paths. (See F & G below for exceptions.)
- E. Physically handicapped golfers must provide an up-to-date certificate for the state signed by the doctor or a doctor's letter. Approved flags obtained from the Clubhouse office will identify golf cart for the handicap golfer only.
- F. Approved handicap carts may leave the cart path at a 90-degree turn (right angle) to the ball – for handicap golfers only, not passengers. The handicap golfer may hit the ball and then return the golf cart to the cart path and continue play. (On 2 you may go to the nearest cart path.) If the ball is hit 20 yards or less, you may go to the rough, make a 90 degree turn to the ball, hit the ball, and then return to the cart path. You must stay off the fairway and on the cart path as much as possible. Never take your cart closer than 30 feet from the green. Anytime you make a turn on the fairway make it a wide 90 degree turn to minimize damage to the fairway.
- G. On holes 2, 4, 5, 7 and 9, anyone may make a 90 degree turn off the cart path, go to their ball and then return to the cart path. Or they may go to the rough, continue in the rough

until they make the next 90 degree turn to the ball. Avoid driving on the fairway as much as possible.

- H. All golf cart riders must be seated, and each player must have his or her own clubs and bag.
- I. All golfers start play on hole #1.
- J. An adult must accompany children under the age of 13 on the golf course.
- K. Fivesomes are permissible. On crowded days, singles and twosomes should join others to make a foursome or fivesome.
- L. You should invite faster players to play through if the fairway and green are open in front of you.
- M. Limit lost ball search to three minutes.
- N. The golf course cart paths are for golfers and Rangers only. It is not to be used for joyriding on golf carts, motorbikes, or any other motorized transportation. No general walking, biking, skateboarding or rollerblading on the golf course paths.
- O. Golf course is open from dawn until dusk for golfing only.
- P. Non golfers may ride with golfers or follow golfers during play but should remain on the golf cart unless assisting with play (i.e., holding flag). An exception is allowed for club events, tournaments, and chaperones. Golf etiquette must be strictly observed.
- Q. Metal spiked golf shoes are not allowed on the golf course.
- R. Off road tires are not allowed on the golf course. They may be used on paved golf cart paths if the cart stays on the path.
- S. No animals shall be released on the golf course. Animals may be on the golf cart but shall not leave the golf cart.

8. POOL

- A. Pool hours are from 10 AM to dusk.
- B. **All swimmers must shower before entering the pool per MDH regulations.**
- C. Glass items are not allowed in the pool area per MDH regulations.
- D. Only swimwear is allowed in the pool. No cutoffs.
- E. Running, skateboards, inline skates, or roughhousing is not allowed in the pool area including the driveway/parking area by the pool.
- F. Children under the age of 13 must be accompanied by an adult (age 18 or older) in the pool area. The adult is responsible for the child's safety, not TCCOM. There is no lifeguard on duty.

- G. Swim diapers are required for non-potty-trained children.
- H. Hanging or playing on caution ropes is not allowed in the pool. Do not disconnect rope.
- I. No diving into the pool. No jumping on or over people into the pool or splashing nearby swimmers. (Please respect other swimmers.)
- J. Small items such as coins, golf balls, golf tees, etc. are not allowed in the pool.
- K. No pets in the pool area per MDH regulations.

9. VEHICLE OPERATION AND PARKING

- A. Cars, trucks, and motorcycles are to be used only on blacktopped roads, the track leading to the boat landing and the track behind lots 215 - 249.¹
- B. Only golf carts and service vehicles are permitted on all service roads.
- C. Speed limit is 10 mph throughout the Park for any motorized or un-motorized form of transportation.
- D. Careless or reckless handling of any motor vehicle (including golf carts, mopeds, scooters, and other motorized means of transportation) may result in shareholder privileges being reviewed by the Board for fine or suspension.
- E. Cars, trucks, and motorcycles are to be parked on shareholder's driveway except as follows:
 - 1) Guests may park on common grounds for short term visits (72 hours or less in 7 days) including holidays.
 - 2) Or guests may park on the driveway of the shareholder they are visiting and the Shareholder may park their vehicle on common grounds for the short term visit (72 hours or less in 7 days).
 - 3) Shareholders may also park on common grounds for not more than 24 hours such as performing work on their driveway. The Office must be notified of member parking on common ground as allowed.
- F. Between April 15 and October 15, all motor vehicles must have current licenses (which include boats). Motor vehicles with expired licenses shall not be parked anywhere in the Park and, the owners of said vehicles will be notified by email or letter that said vehicle's license must be brought current in the next 30 days. Should the owner fail to do so the BOD reserves the right to have the shareholder's motor vehicle removed by an outside towing vendor.

10. GOLF CARTS / MOPEDS / SCOOTERS

- A. All shareholders shall be responsible for the safe operation of their or their guests' golf cart(s), moped(s), or scooter(s), or any other motorized transportation.

¹ This rule is the result of a vote of the membership counted on 9/18/14.

- 1) Persons 15 years of age to 18 must have a valid driver's license or learner's permit to drive a golf cart, moped, motorized scooter (does not include a motorized skateboard or stand-up motorized scooter for kids) or any other means of licensable motorized transportation anywhere in TCCOM except as stated in 2) below. Driver must be able to produce said license or permit if asked.
- 2) Persons 15 years of age to 18 years of age who have a valid learner's permit may drive a golf cart or moped ONLY if accompanied by an adult over the age of 18.
- 3) Children under age 15 may NOT operate a golf cart, moped, or any other means of motorized transportation (does not include a motorized skateboard or stand-up motorized scooter for kids). Only a child under age 5 may sit behind the steering wheel of a golf cart sitting on the lap of someone over the age of 18 or someone with a valid drivers' license who has control of the golf cart. The child may not have their hands on the steering wheel. (Motorized transportation shall mean any means of transporting one or more persons from one place to another using any form of non-human power.)
- 4) Mopeds, motorized scooters, or any other means of motorized transportation (except for golf carts as stated in 6 below) are not allowed on the driveway leading to the pool area.
- 5) Handicapped persons may park in designated parking spots in the pool area. The cart must display an approved handicap flag.
- 6) Short term parking of golf carts in the pool area by the retaining wall will be permitted for laundry only – not swimming. There is space for 2 handicap and 3 regular golf carts.
- 7) Violation of the above will result in the suspension or termination of your right to use the golf cart, moped, scooter, or other motorized means of transportation for a period of three days and a fine for the first offense. The time and fine will be doubled for each additional offense.
- 8) Golf carts must have a 3-inch minimum site number clearly displayed on the front and back of the golf cart.
- 9) Mopeds and motorized scooters (do not include a motorized skateboard or stand-up motorized scooter for kids) must have the site number clearly displayed on the front and back of the vehicle if they do not have a state license plate.
- 10) All persons riding in golf carts with seats must be seated. No standing anywhere on a golf cart with seats. A person may stand on the back of a 3-wheel motorized "golf bag" where the golf bag is in the front.
- 11) Careless or reckless handling of any golf cart, moped, scooter, or other means of motorized transportation may result in the review of stockholders' privileges by the Board for possible fine and/or suspension.
- 12) No golf carts should be driven after dusk within the Park without headlights.
- 13) Shareholders must have a Certificate of Insurance on file in the Office showing golf carts have a liability endorsement and naming TCCOM, at this address, as being an interested party.

B. No snowmobiles or ATVs are allowed in the Park.

11. NEW HOMES AND RE-SALES

- A. A transfer fee, accompanied by the stock certificate and lease agreement, must be turned into the Secretary of the Board before transfers are granted.

- B. Long-term contract purchaser(s) from current shareholder(s) shall have the stock certificate issued to the purchaser and held by the seller until final payment is made as agreed upon between the parties.
- C. A new stock certificate will be issued in the name of the purchaser. The Secretary of the Board must be kept apprised of the location of the stock certificates and be supplied with a copy of the stock certificate upon request.
- D. Shareholders are not to post "For Sale" or any other advertising signs anywhere in the Park except in designated areas as approved by the current Marketing Committee Policy and Procedure manual (such as bulletin board by the Give 'n Take Shed, Bulletin board in Clubhouse along north wall - not at entrance, Bulletin board in lower level of Clubhouse by emergency phone and Activity Building bulletin board). Further information is available at the Clubhouse office or from the Marketing Committee.
- E. Only TCCOM "for sale" signs and open house signs are allowed to advertise Units for sale. Open house signs may be posted on the street side of the unit during TCCOM open houses and open houses advertised by the member for a period of not more than 3 hours at a time. Open houses scheduled and advertised by the owner must be registered at the office. Open house signs that are posted outside of the above stated hours may be removed by the Park Manager and stored in the Welcome building.
- F. Although all sales are "for sale by owner," an owner may market their Unit themselves without using the Marketing committee. If a member markets their Unit on their own, TCCOM will only perform the closing, the compliance inspection and supply the approved TCCOM "for sale" sign. Your Unit will not be listed in the "Current Listings" booklet or on the TCCOM website and marketing committee volunteers will not show your Unit even during TCCOM Open House weekends.
- G. A Compliance Inspection report (see Part 2 of 2 Buildings & Grounds for sample) must be completed by Building and Grounds committee members and/or the Park Manager and signed by two people prior to any listing or marketing of any home to be sold. This ensures that all rules regarding removal of unauthorized items are taken care of before the sale can be completed.
 - 1) This includes the owner and inspector signing that there are no clothes washers, electric clothes dryer, garbage disposal, dishwasher, electric cooking range, or electric water heaters on the premises. New Units to the Park with the above listed items must have said items removed or disconnected so these items cannot be used.
 - 2) If a seller is not using TCCOM marketing, the TCCOM office must be notified and a key for the unit left at the office at the time of listing / advertising for the purpose of compliance inspection only. If a key has not been left at the office at least 96 hours prior to closing, the seller may not be able to close on time. Completion of a compliance inspection is required for closing and no closing can take place until the inspection is completed and Unit brought into compliance.
- H. An orientation to TCCOM shall be conducted as part of the closing.

- I. The binder containing current Bylaws, Rules & Regulations, Directory, and Park information is to be turned over to the new owners (members) upon completion of a sale (transfer).

12. PETS

- A. Dogs and Cats must be always leashed when outside. (Minnesota Department of Health 4630.0500 Domestic Animals)
- B. Barking dogs (in or out) will not be tolerated.
- C. Pet owners are responsible for their pets' cleanup in ALL areas of the Park.
- D. (Also see #6 GOLF, U)

13. OPEN FIRES

- A. All fires are to be contained and controlled within fire rings. Wet, damp, green wood or painted or chemically treated wood shall not be burned. No fires shall be left unattended.
- B. Fires (in fire rings) are only for warmth and recreational use. Sherburne County has informed us that the burning of leaves or refuse is illegal.
- C. No fires are allowed when the water in the Park is turned off.
- D. No fires are allowed when a Sherburne County burning ban is in effect.

14. REFUSE / RECYCLABLES

- A. Any unusual refuse, such as toilets, lawnmowers, furniture, appliances, hazardous materials (such as batteries, tires, paint, and chemicals) etc., must be taken out of the Park and disposed of at owner's expense. However, TCCOM may provide disposal arrangements for the above listed items – less hazardous waste –with a separate fee payable at the Clubhouse office.
- B. No refuse/recyclables or burning material may be brought into the Park from outside for the purpose of disposal in the Park.

15. WRITTEN COMPLAINT RULE

- A. A written complaint must be signed by anyone knowing of a violation of any Bylaws, Rules, Regulations, Policies or any Government rules or laws before the complaint procedure can take effect.
- B. No phone complaints will be acknowledged or acted upon. The complaint must be in writing and signed.
- C. Copies of complaint / suggestion forms are available at the Clubhouse office.

16. COMPLAINT RESOLUTION PROCEDURE FOR SHAREHOLDERS

The following procedures are subject to the Board’s right to suspend and terminate shareholders as provided in the Bylaws. In the event of a conflict between these Rules and the Bylaws, the Bylaws shall prevail.

- A. Before filing a formal written complaint, please first talk to your neighbor or other shareholder or leave them a note. Please give your neighbor/shareholder the benefit of the doubt that they are either unaware of, or forgot about, that rule or regulation they violated. If you and your neighbor/shareholder are unable to resolve the issue but are open to a mediator helping you resolve the conflict, please contact the Park Manager for a mediator.
- B. If the above fails to resolve the situation, a written complaint about the neighbor/shareholder and their violation, or their guests’ violation, of the Bylaws, Rules, Regulations, Policies or Government rules or laws, must be signed (unless it is a verifiable complaint).
- C. A copy of the formal complaint will be forwarded to the complained via registered mail or email, within seven (7) days of receipt of the complaint along with a Hearing date, time, and venue. Either party may request a delay of Hearing until the next scheduled Hearing. Each party may reschedule only once.
- D. Rules violations (which are not Shareholder Complaints) presented to a Shareholder by the Park Manager because of input via a Director, Golf Ranger report, Safety & Security report, or personal observation by the Park Manager, will be reviewed with the President for possible assessment of a fine(s) by the BOD. If deemed needed by the Park Manager & President – (i.e., 2nd or more rule violations) -- only the crux of the violation will be presented to the Shareholder in addition to the assessed fine(s), not the source (i.e., Director, Golf Ranger, Safety & Security committee member, etc.) The Shareholder has the right to ask for a Hearing within 28 days of the Rules violation being received by the TCCOM Office for the Shareholder and Park Manager to present their positions. If the Hearing Board rules that the Shareholder did violate the Rules, Bylaws, etc., the fine shall stand and the ruling shall be placed in the Shareholder’s permanent personal file. The current fine schedule is posted on the Office bulletin board and the TCCOM website.

17. HEARING BOARD, FINES AND APPEALS

A. HEARING BOARD

- 1) A “Hearing Board” is made up of two (2) Directors and a shareholder from the respective Committee overseeing the area of the complaint or rule violation. (i.e., golf course complaint/violation – Golf Committee; speeding complaint/violation – Safety & Security Committee, etc.).
- 2) The membership of the Hearing Board will be kept confidential.
- 3) Each Hearing Board will be formed by the President. Hearings will be held on an As Needed Basis at times scheduled by the Board of Directors.
- 4) Hearings will be conducted (as needed) between June 15th and September 15th of each season. All Hearings will be confidential and not open to the public.
- 5) At the Hearing –

- a. The Hearing Board will read the complaint and ask the complaining Shareholder for any additional input, and then ask the Shareholder receiving the complaint for a response. Each party may have up to 2 witnesses.
 - b. The shareholders will respond, and offer additional evidence, if any.
 - c. Each party may have one opportunity to rebut the other.
 - d. All parties will then be excused and the Hearing Board will begin deliberation to determine whether the complaint is justified.
 - e. In the case of Rules Violation(s), the Park Manager will first present TCCOM's position and then the Shareholder who received the fine will present his or her position.
- 6) In either 5) a. or e. above, the Shareholder receiving the complaint is not required to attend and/or present his or her position. If the Shareholder who submitted the complaint fails to show at the Hearing, the complaint is dismissed.

B. FINES

- 1) Fines may be applied on the second and future violations for each violation -- not just each complaint which may contain multiple violations. All past complaints/violations will be considered.

C. APPEALS

- 1) The ruling of any case presented at a Hearing may be appealed to the BOD if substantiated new evidence, information, or error in procedure is provided. The ruling by the BOD shall be final.

18. SECURITY

- A. Security cameras are recording all entrances and exits and the garbage disposal area.
- B. The use of any firearms including shotguns, rifles, handguns, BB guns, pistols, bow & arrows, or any other type of weapon is not allowed in the Park.
- C. Use of fireworks is not permitted in the Park.

19. BOARD MEMBERS / COMMITTEE MEMBERS

- A. Notebooks and materials accumulated as a Board Member are the property of the Board and shall be given to the President at the end of your term on the Board or upon resignation. The notebook will then be given to the person on the Board who replaces you or acts as the liaison to the Committee to which you were the liaison. This helps in maintaining the continuity for successor Board Members.
- B. Notebooks, documents, computer files or other materials prepared or accumulated as a Committee Member are the property of TCCOM and shall be given to the Committee Chairperson either during your participation or at the end of your participation in that Committee. Any materials or files the Chairperson may have at the end of their committee membership shall be given to the Board. This will help ensure the continuity of that Committee.

20. MEMBERSHIP FEES AND ASSESSMENTS

- A. The BOD shall establish an annual maintenance fee and may determine, from time to time, the amount of penalties to be assessed for late payment of fees, special assessments, electrical charges, and other charges that have been assessed. (Posted on Office bulletin board.)
- B. All members' annual maintenance fees are due and payable in full no later than April 15th of each year. If payment is not postmarked by April 15th, a penalty will be assessed.
- C. All members' annual electric usage fee is due and payable in full no later than October 15th of each year. If payment is not postmarked by October 15th, a penalty will be assessed.
- D. After review by the Board, Park privileges may be suspended if all maintenance fees, electric charges or special assessments, penalties or other charges are not paid within 30 days of the due date. (Refer to the Bylaws.)
- E. The Bylaws allow for membership termination if any member is in default in the payment of fees or assessments, or other conduct deemed detrimental to the well being of the association. (Refer to the Bylaws.)

21. MISCELLANEOUS

- A. The TCCOM policies for the Activity, Building & Grounds, Golf, Marketing, Pool, Outside Storage, Severe Weather, etc. shall apply.
- B. Only expandable drying racks may be attached to a shed or Unit. Clotheslines – retractable or otherwise -- are not allowed.
- C. Memorial markers are allowed but must be no larger than 4 x 6 inches and must be placed at positions designated by the Building and Grounds Committee.
- D. When the tornado/emergency siren is sounded proceed to the nearest designated shelter area immediately -- currently the lower level of the Clubhouse.
- E. Park quiet time is from 11 PM until 6 AM. That means your neighbor should not be disturbed by activity at you site such as, but not limited to, running electric or gas motors (mower, blowers, etc.), barking dogs, loud conversations, etc.
- F. There shall be no soliciting or door-to-door distribution of flyers in the Park except for Park official business.
- G. Members should try to limit bulk filling of propane tanks to 2 times per season in order to reduce heavy traffic on TCCOM roads

22. NOTES

- A. Additional rules, regulations, courtesies, etc. are found in:
 - 1) State and local laws pertaining to Recreational Camping Areas
 - 2) The Minnesota Department of Health Regulations
 - 3) Federal statutes for Non-Profit Corporations such as TCCOM

- 4) International Building Codes for One- and Two-Family Homes (for Minnesota Rooms, Screen Porches, Gazebo's, Decks, etc.)
- 5) Golf Rules and Courtesies
- 6) Tennis and Pickleball rules and courtesies.

**End of Rules & Regulations – Part 1 of 2
(No attachments to follow)**